



**Facility**

**Name:** *Roadrunner CDC* **License Number:** *141825*  
**Address:** *608 Chelwood Park NE, Albuquerque, NM 87123*  
**Phone:** *5052936691* **Fax:**  **E-mail:** *Roadrunnercd@Comcast.net*

**License Information**

**Type:** *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *11/20/2017* **Expiration Date:** *11/19/2018*

**Capacity**

**Over Age 2:** *41* **Under Age 2:** *22* **Night Care:** *0* **Playground:** *67*  
**Square Footage:** *0*

**Census**

**Over 2:** *15* **Under 2:** *10*

**Classrooms**

**Number of Classrooms:** *4*

**Days and Hours of Operation**

<b>Monday</b> <i>7:00 AM - 6:00 PM</i>	<b>Tuesday</b> <i>7:00 AM - 6:00 PM</i>	<b>Wednesday</b> <i>7:00 AM - 6:00 PM</i>	<b>Thursday</b> <i>7:00 AM - 6:00 PM</i>	<b>Friday</b> <i>7:00 AM - 6:00 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

**Inspection**

**Date:** *04/18/2018* **Time In:** *9:45 AM* **Time Out:** *11:21 AM* **Purpose:** *Semi-Annual*

**Licensure**

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>
8.16.2.21 C Incident Reporting Requirements	<i>Not Inspected</i>

## Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
8.16.2.22 C Policy and Procedures	Not Inspected
8.16.2.22 D Family Handbook	Not Inspected
8.16.2.22 E Children's Records	<b>Non-compliance</b>

*Of the 5 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.22 form for the child(ren) with no immunization/exemption.*

### *Corrective Action Plan*

*Parents will be advised to submit a complete and up-to-date immunization record or exemption. The center will review all children's records to ensure complete information is on file.*

Date to be Completed: 05/18/2018

*Of the 5 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

### *Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.*

Date to be Completed: 05/18/2018

*Of the 5 children's records reviewed, 1 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.22 form for the child(ren) with missing information.*

### *Corrective Action Plan*

*Parents will be advised to sign the enrollment agreement. The center will review all children's records to ensure an enrollment agreement form is on file.*

Date to be Completed: 05/18/2018

## Administrative Requirements *(continued)*

### 8.16.2.22 F Personnel Records

**Non-compliance**

*The center failed to have 3 out of 5 person(s) providing care to sign an annual statement that they have, or have never had, an arrest or substantiated referral to a child protective services agency. See Staff Records 8.16.2.22 form for staff with this missing information.*

*Corrective Action Plan*

*The center will put processes in place to ensure that all care giving staff sign annual statements of non-conviction.*

Date to be Completed: 05/18/2018

*From the review of staff records, it was determined that 2 out of 5 staff records does/do not include a professional development plan based on seven areas of competency. See Staff Records 8.16.2.22 form for staff who need a current plan.*

*Corrective Action Plan*

*The center will have staff complete a professional development plan and sign the plan . The plan will be maintained on file.*

Date to be Completed: 05/18/2018

### 8.16.2.22 G Personnel Handbook

*Not Inspected*

## Personnel & Staffing

### 8.16.2.23 A Personnel and Staffing Requirements

*Compliance*

### 8.16.2.23 B Staff Qualifications and Training

**Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training1 educator needs to complete this training.*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

Date to be Completed: 05/18/2018

### 8.16.2.23 C Staff/Child Ratios and Group Sizes

*Compliance*

## Services & Care of Children

### 8.16.2.24 A Guidance

**Non-compliance**

*Of the 5 children's records reviewed, 1 is/are missing a signed parent or guardian acknowledgement that the center's guidance policy had been read and understood. See the Children's Records 8.16.2.22 form for the child(ren) who have this missing.*

*Corrective Action Plan*

*The center will review all children's records to ensure a signed parent or guardian acknowledgement is on file.*

Date to be Completed: 05/18/2018

### 8.16.2.24 B Naps or Rest Period

Compliance

### 8.16.2.24 C Additional Requirements for Infants and Toddlers

Compliance

### 8.16.2.24 D Diapering and Toileting

Compliance

### 8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

### 8.16.2.24 F Additional Requirements for Night Care

N/A

### 8.16.2.24 G Physical Environment

Not Inspected

### 8.16.2.24 H Social-Emotional Responsive Environment

Compliance

### 8.16.2.24 I Equipment and Program

**Non-compliance**

*The center does not provide children in the Toddler - (12 - 24 mo.), 18 mo. - 35 mo. room(s) sufficient materials for indoor activities so that at any one time each child can be individually involved. Sensory table was empty.*

*Corrective Action Plan*

*Additional materials will be obtained.*

Date to be Completed: 05/18/2018

### 8.16.2.24 J Outdoor Play Areas

Compliance

### 8.16.2.24 K Swimming, Wadding and Water

Not Inspected

### 8.16.2.24 L Field Trips

Not Inspected

## Food Service

### 8.16.2.25 B Meals and Snacks

Compliance

### 8.16.2.25 C Menus

Compliance

**Food Service (continued)**

## 8.16.2.25 D Kitchens

**Non-compliance**

*A food is not properly stored; the item is not labeled and dated. Gold fish crackers in the pantry were not dated.*

*Corrective Action Plan*

*The person responsible for food service will be instructed in proper food storage.*

Date to be Completed: 05/18/2018

## 8.16.2.25 E Meal Times

Compliance

**Health & Safety Requirements**

## 8.16.2.26 A Hygiene

Compliance

## 8.16.2.26 B First Aid Requirements

**Non-compliance**

*The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).*

*Corrective Action Plan*

*All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).*

Date to be Completed: 05/18/2018

## 8.16.2.26 C Medication

Not Inspected

## 8.16.2.27 A-D Illness Requirements for Centers

Compliance

## 8.16.2.28 A-H Transportation Requirements for Centers

Not Inspected

**Buildings, Grounds & Safety**

## 8.16.2.29 A Housekeeping

**Non-compliance**

*The Fixtures are not in good repair as evidenced by one ballast was out in the 4 & 5s room*

*Corrective Action Plan*

*Repairs will be completed and a system for routine inspection of the center and premises will be established.*

Date to be Completed: 05/18/2018

## 8.16.2.29 B Pest Control

Compliance

## 8.16.2.29 C Mechanical Systems

Compliance

## 8.16.2.29 D Water and Waste

Compliance

## 8.16.2.29 E Lighting, Lighting Fixtures and Electrical

Compliance

**Buildings, Grounds & Safety (continued)**

8.16.2.29 F Exits and Windows

Compliance

8.16.2.29 G Toilet and Bathing Facilities

**Non-compliance**

*The toilet room for Toddler - (12 - 24 mo.) room(s) is missing toilet paper.*

*Corrective Action Plan*

*The toilet room will be restocked and a routine established to monitor all toilet rooms for adequate supplies.*

Date to be Completed: 05/18/2018

8.16.2.29 H Safety Compliance

Compliance

8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances

Compliance

8.16.2.29 J Pets

N/A

**Additional Comments**

None

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Lynette Castro*

